



OFFICE OF VICTIM SERVICES

Focusing on a brighter future

We understand that this is a very difficult time for you and your family. We are here to help. If you have any questions about filling out this application or the Compensation Program, please call us toll-free at 1-888-286-7347. Please know that it is important that you tell us if your contact information changes. If we cannot reach you, your claim may be closed or you may miss important deadlines set by state law.

SECTION 1 - VICTIM INFORMATION

Name of victim (last, first, middle)	Birth date	Age
Address	City	State Zip
Gender: <input type="radio"/> Female <input type="radio"/> Male <input type="radio"/> Other _____		

SECTION 2 - CLAIMANT INFORMATION

The claimant is the person who has expenses because of the crime. Parents and legal guardians of a minor child (under 18 years old) and legal guardians of an incapacitated adult must also fill out Section 3. If you are applying for loss of support for minor child(ren) of the victim, please fill out Section 3 and Section 7.

Name of claimant (last, first, middle)	Birth date	Age	
Address	City	State Zip	
Home telephone	Work telephone	Cell phone	Email
Primary language spoken			
Gender: <input type="radio"/> Female <input type="radio"/> Male <input type="radio"/> Other _____			

Relationship to victim:

- child spouse parent grandchild grandparent spouse's parent stepparent
 brother sister half-brother half-sister stepchild adopted child party to a civil union
 administrator of the estate other _____

*An adult claimant, the parent/legal guardian of a minor child (under 18 years old), or the legal guardian of an incapacitated adult **must sign** Section 12 of this application. Applications that are not signed will be returned.*

SECTION 3 - PARENT/LEGAL GUARDIAN INFORMATION

This section is for parents and legal guardians of children under 18 years old and legal guardians of an incapacitated adult.

If you have your own expenses because of the crime, please fill out another application and list yourself as the claimant.

(Legal guardians or conservators must provide a copy of the court order.)

Name of parent or legal guardian (last, first, middle)		How are you related to the claimant?	
Address	City	State	Zip
Home telephone	Work telephone	Cell phone	Email
Primary language spoken		Gender: <input type="radio"/> Female <input type="radio"/> Male <input type="radio"/> Other	

SECTION 4 - ATTORNEY REPRESENTATION

Please check if an attorney is representing you on this application, a civil lawsuit, or both and provide the attorney's contact information. Representing me on this application Representing me in a civil lawsuit

Name of attorney (last, first, middle)		Name of firm	
Address	City	State	Zip
Work telephone	Fax number	Juris number	

SECTION 5 - STATISTICAL INFORMATION

How did you find out about the Victim Compensation Program?

- | | | |
|---|---|---|
| <input type="radio"/> community advocate | <input type="radio"/> mental health provider | <input type="radio"/> private attorney |
| <input type="radio"/> family member | <input type="radio"/> Office of Adult Probation | <input type="radio"/> prosecutor/state's attorney |
| <input type="radio"/> friend/acquaintance | <input type="radio"/> OVS victim advocate | <input type="radio"/> public service announcement |
| <input type="radio"/> hospital | <input type="radio"/> OVS web page | <input type="radio"/> telephone book |
| <input type="radio"/> Infoline 211 | <input type="radio"/> police | <input type="radio"/> other _____ |
| <input type="radio"/> medical provider | <input type="radio"/> poster/brochure | |

Statistics are voluntary and needed for federal reporting requirements.

- | | |
|--------------------------------|--|
| <input type="radio"/> white | <input type="radio"/> black/african american |
| <input type="radio"/> hispanic | <input type="radio"/> native hawaiian/pacific islander |
| <input type="radio"/> asian | <input type="radio"/> american indian/alaskan native |
| <input type="radio"/> other | <input type="radio"/> unknown |

SECTION 8 - COUNSELING/MEDICAL EXPENSES

Please fill out this section if you are applying for medical/mental health benefits. List all of the hospitals, doctors, counselors, ambulance services, and others who provided treatment or services because of the crime and list the prescriptions (drugs) you were given because of it (attach additional pages, if needed) and include copies of any crime related bills.

<i>Provider</i>	<i>Telephone</i>	<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>

SECTION 9 - COURT RELATED BENEFITS

Please fill out this section if you have expenses for attending court proceedings. State law defines relatives of the victim that are eligible for this benefit. Please check your relationship to the victim below. If your relationship is not listed below, you are not eligible for this benefit.

- child (natural, step, and adopted) spouse parent grandchild grandparent
 spouse's parent stepparent brother (natural and half) sister (natural and half)

Are you applying for mileage or travel expenses to attend court proceedings? yes no

Are you applying for lost wages to attend court proceedings? yes no (If yes, please fill out below.)

Employer Name	Contact name	Telephone number
Address	City	State Zip

SECTION 10 - FUNERAL EXPENSES

Please fill out this section if you are applying for reimbursement of funeral expenses. If an estate has been opened, the administrator of the estate must file an application for benefits. Anyone who paid all or a portion of the funeral expenses would have to apply to the estate for reimbursement. Please attach a copy of the funeral bill and death certificate. The estate administrator must also attach a copy of the court appointment.

Name of funeral home	Contact name	Telephone number
Address	City	State Zip

SECTION 11 - INSURANCE & OTHER FINANCIAL RESOURCES

This section must be filled out. Please check yes or no for each type of victim compensation benefit listed below that you are applying for. If you are applying for that benefit, you must check yes or no for each of the financial resources below that benefit that you have or may be able to get paid by. If the financial resource is not one that you can get paid by, please check no. You must contact us if any of the financial resources checked as No become available in the future.

1. Are you applying for Medical or Mental Health Benefits? yes no

<i>Financial Resources</i>	<i>Yes</i>	<i>No</i>	<i>Provider Name</i>	<i>Address</i>	<i>Telephone</i>	<i>Account No.</i>
Department of Social Services (MEDICAL)	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Health Insurance (PRIMARY)	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Health Insurance (SECONDARY)	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Health Savings/Spending Accounts						
Flexible Spending Account	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Health Reimbursement Account	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Health Savings Account	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Medicare	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Veterans Administration	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____

2. Are you applying for Crime Scene Cleanup Benefits? yes no

<i>Financial Resources</i>	<i>Yes</i>	<i>No</i>	<i>Provider Name</i>	<i>Address</i>	<i>Telephone</i>	<i>Account No.</i>
Homeowners Insurance	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Renters Insurance	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____

3. Are you applying for Funeral Benefits? yes no

<i>Financial Resources</i>	<i>Yes</i>	<i>No</i>	<i>Provider Name</i>	<i>Address</i>	<i>Telephone</i>	<i>Account No.</i>
Department of Social Services (FUNERAL)	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Did the victim have burial or funeral insurance?	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Workers Compensation (CRIMES WHILE AT WORK)	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____

4. Did the incident involve a Motor Vehicle? yes no

<i>Financial Resources</i>	<i>Yes</i>	<i>No</i>	<i>Provider Name</i>	<i>Address</i>	<i>Telephone</i>	<i>Account No.</i>
Auto Insurance	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Claims against Other Parties' Auto Insurance	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Did you receive an auto insurance settlement?	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____
Did you file a Dram Shop Liability claim?	<input type="radio"/>	<input type="radio"/>	_____	_____	_____	_____

5. You must check yes or no for each of the sources listed below.

<i>Other Sources of Income</i>	<i>Yes</i>	<i>No</i>	<i>Court Location and Docket Number</i>
Was restitution ordered by the court?	<input type="radio"/>	<input type="radio"/>	_____
Did you or will you file a lawsuit?	<input type="radio"/>	<input type="radio"/>	_____

If the victim had life insurance, are you the beneficiary? yes no

<i>Provider Name</i>	<i>Address</i>	<i>Telephone</i>	<i>Policy No.</i>
Other _____	_____	_____	_____
Other _____	_____	_____	_____
Other _____	_____	_____	_____
Other _____	_____	_____	_____

SECTION 12 - STATEMENT OF FACTS AND AUTHORIZATION

I certify that the information in this application for compensation is true to the best of my knowledge, information, and belief and I give permission to any hospital, physician(s) or other person(s) who attended, examined, or gave services to _____ and _____, any employer(s) of the victim or claimant, any police or other municipal authority or agency, or public authorities including state and federal revenue services, any insurance company or organization having knowledge of the incident to give to OVS or its representative any and all information regarding the incident leading to the victim's personal injuries and the victim's or family member's application for compensation. A copy of this authorization will be considered as effective and valid as the original.

I, _____ give permission to OVS to disclose any information in its records, including confidential information, to the offices of the Court Support Services Division, the State's Attorney, the Attorney General and to private attorneys retained by OVS or the victim, and to communicate freely with them when necessary (Sections 54-208(e), 54-212, and 54-215 of the Connecticut General Statutes).

I understand that I must notify OVS if I file a lawsuit against whoever is responsible for the injury or death for which OVS paid the award within 30 days of the filing of the action in court. If I recover money from the lawsuit, either by a judgment or by settlement, I understand that OVS is entitled by law to 2/3 of the amount OVS paid. (Section 54-212 of the Connecticut General Statutes). If I have filed a lawsuit, I agree to provide a copy of the writ, summons, and complaint to OVS immediately.

I understand that OVS will have the right to bring a lawsuit in my name against whoever is responsible for the injury or death for which the money was paid. I also understand that if OVS recovers money from the lawsuit, it is entitled by law to keep 2/3 of the amount paid, plus costs and interest. OVS will pay me any balance over that amount (Section 54-212 of the Connecticut General Statutes).

I understand that if I receive money from any other sources, including payments from state or municipal agencies, insurance benefits, or workers' compensation as a result of the criminal incident, OVS is entitled by law to 2/3 of the amount OVS paid (Section 54-212 of the Connecticut General Statutes).

I understand that if the court orders restitution to the victim for expenses paid by OVS, OVS is entitled to receive full reimbursement, unless the court orders differently (Section 54-215 of the Connecticut General Statutes).

I also understand that my providers may be reimbursed directly for debts that I owe.

Applicant signature

Date

*The parent or guardian **must sign** if the claimant is a minor or incompetent adult. The estate administrator must sign the application with the full appointment title assigned by the probate court. Applications that are not signed will be returned.*

Please return completed application to:

Office of Victim Services
225 Spring Street, 4th Floor
Wethersfield, CT 06109

Contact OVS at:

1-888-286-7347 (Toll-free)
860-263-2761
www.jud.ct.gov/crimevictim